



**BANNER PERMIT
CITY OF ESTACADA**

Banners must be 16' – 20' long by 2'-3' high with wind slits and reinforced grommets located across the top and at each bottom corner. Banners must be made of an appropriate, durable, weather-resistant material.

Name of Organization: _____

Contact Person: _____

Organization Address: _____

City, State, Zip Code: _____

Contact Phone: _____

Location of proposed installation: _____

Size of banner: _____

Date of Installation: _____ Removal date: _____

I have read the requirements for hanging a banner permit in the City of Estacada and will comply with all the requirements.

Signature of applicant

City Use Only

____ Certificate of Insurance

____ Fee received (\$50)

Banner permit was: Issued _____ Denied _____

Public Works Director Signature: _____ Date: _____

16.72.070 Banner signs.

- A. Definition. As used in this section, "banner signs" means and includes every type of decoration or banners displayed over or upon the city streets of the city on a temporary or seasonal basis, whether attached to utility poles or any other structure.
- B. Permits.
 - 1. No person, firm, corporation or association shall display or cause to be displayed over or upon the city streets of the city any banner signs without having first obtained a permit, the permit being subject to the approval and authorization of the public works superintendent.
 - 2. A request for a banner permit shall be on forms provided by the city and shall show the approximate location of the proposed installation or installations, height above street or sidewalk, location on pole or building, the approximate size of banner sign to be displayed; whether the banner sign is to be attached to utility poles, buildings or other structures, together with the date of installation and the date of removal.
 - 3. Upon satisfactory evidence that all requirements of this section have been fully complied with by the applicant, and upon satisfactorily showing that permission of the property owner has been obtained and that all conditions, rules and regulations required by the property owner have been complied with, the public works superintendent shall issue a permit for the installation as requested, providing that, in his or her judgment, no other requirements or additional safeguards other than those mentioned herein, would be in the interest of the public safety.
- C. Insurance Requirement. The grantee shall file with the permit application a certificate of insurance naming the city and the property owner as additional insured at a minimum of five hundred thousand dollars (\$500,000.00) combined single limit bodily injury and property damage. The insurance to be for the protection of any persons sustaining bodily injury or property damage resulting from the placement, maintenance or removal of the banner signs.
- D. Installation/Removal Requirements.
 - 1. Banner signs other than those installed by utility company crews are to be installed from a mechanical hoist or OSHA approved procedures and equipment, so that the individuals making installations do not have to climb utility poles.
 - 2. The holder of a permit for a banner sign shall be responsible for the maintenance of the banner sign in a safe condition at all times and for its safe and prompt removal upon the expiration of the permit authorized or in the event the sign may become a hazard upon the public streets at any time.
 - 3. Banners shall be prohibited as a permanent sign and are limited to sixty (60) days, unless an extension is approved by the planning commission.
 - 4. The public works superintendent as well as the property owner involved, shall have the right to remove or cause to be removed any unauthorized, not maintained, improperly hung banners, or banners that are a hazard upon the public street without notice to the person, firm, corporation or association responsible for the display of the banner sign.

(Ord. No. 2008-007, § 1, 2-9-2009)