



**SUPPLEMENTAL APPLICATION
TEMPORARY USE PERMIT
APPLICANT INFORMATION**

Name _____

Date _____

WHAT IS A TEMPORARY USE PERMIT?

The City Code allows a temporary use permit for a use not specifically allowed in the underlying zoning district.

WHAT IS NEEDED FOR APPROVAL?

All temporary use permits are discretionary and MAY be permitted after evaluation according to criteria in the Estacada Development Code. The Planning Commission must make written findings to support the decision. The applicant is responsible for providing evidence to support the temporary use permit request, according to the criteria in Section 16.80 of the Estacada Development Code.

WHAT ARE CHANCES FOR APPROVAL?

Staff cannot predetermine the decision on this or any application. A decision of approval or denial will only be made after the complete application is processed. This includes review of citizen and agency comments. The decision is based on criteria appropriate to this application as listed in the Estacada Development Code. In order to address the necessary criteria, the information requested in this supplemental application should be as thorough and complete as possible.

APPLICATION PROCESS

A Temporary Use Permit may be approved for a period up to one year. Continued used beyond the initial approval period requires the filing of a renewal application, which MAY be approved after evaluation according to criteria in the Estacada Development Code. New and renewal applications, are subject to the public hearing process and public notice. Public comments received from property owners, agencies and other interested parties may affect the decision on the application. Special conditions may be attached to any approval. Any decision on this application can be appealed to the Estacada City Council and to the State Land Use Board of Appeals (LUBA) by the applicant or any other interested person.

STAFF WILL ATTACH THE FOLLOWING PERTINENT INFORMATION:

- | | | | |
|-------|----------------------|-------|---------------------|
| _____ | Land Use Application | _____ | City Code 16.80 |
| _____ | Sample Plot Plan | _____ | Application Process |

HOW LONG WILL IT TAKE TO GET A FINAL DECISION ON AN APPLICATION?

Approximately 60 days for applications scheduled before the Planning Commission or 90 days if appealed to the Estacada City Council.

COMPLETE APPLICATIONS REQUIRE THE FOLLOWING:

1. Land Use Application – Information on applicant and land involved in application.
2. Supplemental Application - Information requested on this form. Please be as complete and thorough as possible. Use additional sheets as necessary.
3. Application Fee.

JUSTIFICATION CRITERIA: See relevant code sections for specific requirements. Then answer the following questions:

- A. Identify the type of temporary dwelling unit that you plan to use.
- B. Is the proposed use listed as a permitted, accessory, or conditional use in the underlying zoning district?
- C. Why will the permit be necessary for only a limited time?
- D. Why will the temporary use not include the construction of a substantial structure or require a permanent commitment of the land?
- E. Applications for a temporary permit for a housing unit to provide care must provide the following information:
 1. List the names of all occupants of the primary dwelling and all occupants who would live in the proposed temporary dwelling. Identify the relationship if applicable of the person(s) receiving care to the person(s) providing care (For example: son providing care for father, granddaughter providing care for grandmother, etc.)
 2. Explain why the use of existing housing - including rented or vacant housing - on the subject property is not a reasonable alternative to the proposed temporary dwelling. Also, explain why it is not reasonable for the person(s) receiving care and the person(s) providing care to occupy the primary residence together. If your evaluation of the primary residence as an alternative includes an argument that it provides insufficient space or privacy, include details such as total square footage, number of bedrooms/bathrooms, etc. to support your answer.