

ESTACADA INFRASTRUCTURE COMMITTEE MEETING MINUTES

ESTACADA CITY HALL, COUNCIL CHAMBERS
475 SE MAIN STREET, ESTACADA, OREGON
FRIDAY, JUNE 24, 2016, 12:00 PM

CALL TO ORDER BY PRESIDING OFFICER

The meeting was called to order at 12:05 pm by Chair Polzin

Present: Chair Jerry Polzin, Cm. Gary Warkentin, Cm. Sean Humphreys,
Cm. Scott Crosby, Council Liaison Justin Gates

Absent: Cm. Karen Hovda, Cm. Ralph Branson

Staff Present: CM Denise Carey, Lead Plant Operator (LPO) Dave Stone, Public Works
Director (PWD) Tom Seal, Asst to CM Melanie Wagner

COMMITTEE BUSINESS

Review and approve minutes from November 10, 2015 meeting

Cm. Crosby made a motion to approve the minutes from the November 10, 2015, meeting. Cm. Warkentin seconded the motion. The motion passed, 4 yes, 0 no.

Report from Tom Seal, Public Works Director

PWD Seal reported that there have been 32 building permits issued in 2016, and 4 permits are pending. In Cascadia Ridge 4 there will soon be 48 lots available. In Regan Hill Heights there are 16 lots available now and the second phase will be finished up this summer so there will be 16 more lots available.

The Lake Shore paving project was recently completed using 1,000 tons of asphalt. Short Street improvement project is beginning. PWD Seal received 4 bids for the Short Street job and low bid was \$153,600. The engineer's estimate had been \$155,000. This is being funded by SDC's. CM reported that Bennett's Tire was recently purchased and she is hoping that there will be new development there. The sewer line on Short Street was also improved to decrease I&I. 300' of sewer pipe was upsized to 8" pipe using pipe bursting.

There are repairs being made on SE Main Street. It will be repaved when Short Street is paved because the cost will be less to do them concurrently.

The PW crew has installed 32 new water meter services this year.

In the next fiscal year, PWD Seal stated that he plans to replace the water line that comes out of the Water Treatment Plant and connect it at Short Street. It needs to be replaced and upsized, and this will also move it out from under the intersection in the event it needs repair in the future. The engineer is working on the project now and then it will go out to bid.

There is \$50,000 budgeted for I&I improvements in the next fiscal year. All of the NW part of town is done, and some of downtown. There is still work to do in downtown and also up above Pierce and Shafford.

Chair Polzin asked about replacing the broken fire hydrants. PWD Seal said they are scheduled to be replaced.

Chair Polzin asked about the street sweeper. PWD Seal reported that it needs ongoing maintenance, but it is doing well. He explained that PW uses a tractor sweeper to get the rock off of the intersections in the areas of town that don't have curb to curb paving.

Report from LPO Dave Stone

LPO Stone reported that the newest piece of infrastructure, the Ammonia Trickling Filter, is up and running. There was a slight modification needed and it seems to be working. LPO Stone is going to replace the center column on the original trickling filter because it is worn. It should last another 20 years with this repair.

There will be a new lift station added to the system with the new phase of the Cascadia Ridge development.

Cm Warkentin asked about the concern of lead in the water. LPO Stone explained that the city is required to test every 3 years at 10 different test sites, and this may be expanded when the population reaches 3,300. He stated that historically the results have been good with no concerns. He also stated that the city water pH runs neutral so it is not corrosive.

Report from CM Denise Carey

CM Carey reported that the city is applying for a Transportation Growth Management grant from ODOT to create an Active Transportation Plan. This will update the bicycle and pedestrian chapters in the city's Transportation System Plan. It is a council goal to improve connectivity throughout town and this plan update will focus on areas of deficiency which will allow the city to allocate funding for sidewalk improvements.

CM reported that following the discussion at the committee's last meeting regarding 2 hour parking in the downtown, she did a lot of research and talked to the businesses so that she would be able to make a recommendation to the city council. After consideration, the council decided to remove all 2 hour parking restrictions in the downtown and so far there have been no problems with this.

CM is still planning to apply for CDGB funding to improve the 6th St/Cemetery Rd intersection. She also is still planning to install a speed sign coming down Copeland Rd that flashes the speed of the vehicle. Rumble strips were considered but would be too noisy for the residences along that stretch of road.

Regarding the latest subdivisions of Regan Hill – phases 1 and 2 are platted, and phases 3 and 4 are in the process of being platted. The city is requesting a park to be built in the newest phase as there is no park up in that area.

Wade Creek Park 3 is in the concept phase. CM received an early design sketch yesterday and showed it to the commissioners. The sketch includes the library's new property and additional parking.

CM has been considering options for relocating the park and ride to a better paved and lighted lot. She thinks this may work well in conjunction with the library needing more parking. The city may partner with the library and create a multi-use parking area.

CM reported that Clackamas County is placing an "8 cents per gallon" gas tax on the ballot in November. 60% of the revenue would go to county roads, and 40% would be divided between the cities of Clackamas County for city roads. The estimated revenue for the city would be \$50-60,000 a year. The county has pre-designated quite a bit of work to be done in the Estacada area. CM will forward the information she has now to the commissioners. The County will be looking for the support of the city council, so when more information is received she will forward that to the commissioners also.

COMMISSIONER REPORTS AND COMMENTS

Chair Polzin asked if there was anything staff needed the committee to be working on. There was nothing at this time.

There was a discussion of the SCA grant application. CM stated that the most recent recommendation was to do Broadway, north of 6th Ave, and she thinks this is still a good option. There would be \$100,000 to apply to the project because the grant is for \$50,000 and the council allocated \$50,000 for streets.

Chair Polzin asked about the plans for paving Oak View above Ginseng. CM said we are planning to use SDC's to finish that section this year.

There was consensus for the next meeting to be in September and that meeting at noon works well for everyone.

ADJOURNMENT OF MEETING

The meeting was adjourned at 12:45.