

## **ESTACADA BUDGET COMMITTEE MEETING MINUTES**

ESTACADA CITY HALL, COUNCIL CHAMBERS  
475 SE MAIN STREET, ESTACADA, OREGON  
MONDAY, MAY 2, 2016 – 7:00 P.M.

### CALL TO ORDER & ROLL CALL

The meeting was called to order by Brent Dodrill at 7:00pm.

Present: Ralph Branson, Grant Cole, Brent Dodrill, Sean Drinkwine, Aaron Gant, Rob Gaskill, Karen Hardman, Lanelle King, Paulina Menchaca, Robert Morrissey, Theresa Morrissey, Dan Neujahr, CM Denise Carey, CR Sadie Main.

Absent: Ryan Dunn, Justin Gates.

### SELECTION OF CHAIR, VICE-CHAIR AND SECRETARY

Menchaca nominated Gaskill for Chair. Branson seconded the nomination. There were no further nominations. The nomination for Gaskill as chair passed with 12 yes and 0 no.

### APPROVE MAY 4, 2015 BUDGET COMMITTEE MINUTES

Neujahr moved to approve the May 4, 2015 budget committee meeting minutes. T. Morrissey seconded the motion. The motion passed with 11 yes and 1 abstention (Hardman).

### PUBLIC HEARING – STATE SHARED REVENUES

Chair Gaskill opened the public hearing to discuss the possible uses of State Shared Revenue Funds. There was no public comment so Chair Gaskill closed the public hearing.

### CITIZEN INPUT AND COMMENTS

### PRESENTATION OF BUDGET MESSAGE – BO Carey

Budget Officer Carey reviewed her written budget message. CM explained that the goal is to have 10% contingency in all funds. This year all funds, with the exception of the street fund, meet that requirement.

## BUDGET REVIEW AND DISCUSSION

Neujahr asked how projects are funded. CM explained that projects are funded by grants, SDCs, enterprise and reserve funds.

B. Morrisey asked why the storm sewer fund has a 65% contingency. CM explained that the storm sewer fund is hard to predict, due to weather.

Branson is happy to see the bridge at 6<sup>th</sup> Avenue and Cemetery Road included in the budget, but the Infrastructure Committee is also concerned about the left hand turn from 6<sup>th</sup> Avenue onto Cemetery Road. He would like to see a left hand turn lane at that intersection. CM explained that staff will look at all possibilities when working on the project.

Dodrill shared his concerns about earmarking \$100,000 for the gateway sign. CM explained that staff is looking at a grant for this project and that the grant cycle is complete at the end of the fiscal year. She stated that the budget committee could remove the sign project this year and discuss it again in the next budget.

B. Morrisey asked if staff has a total cost estimate for the street repairs needed in the city. CM explained that staff has completed that in the past. CM explained the street system reserve fund and stated that those funds are restricted for capacity building and unfortunately, not street maintenance.

Dodrill would like to take out the \$50,000 for the gateway sign and move it to the street fund.

CM explained that SDC funds will be used for the 6<sup>th</sup> Avenue/Cemetery Road project.

Community Organization Sponsorships – The committee reviewed the spreadsheet reflecting the organizations requesting funds and the average amount recommended by the committee. Gaskill stated his desire to see the funding given to organizations that directly benefit the community. He feels that the organizations that have a MOU with the City should address their funding requests in the MOU. CM clarified that the Chamber of Commerce does not currently receive any funding from the City, they only have an agreement to use office space and utilities. CM confirmed that there is \$20,000 earmarked for the Estacada Development Association in the FY16-17 budget.

Branson moved to fund each organization the amount in the average recommended column on the spreadsheet, except moving the \$280 from Left Coast Legends to the Estacada Food Bank. King seconded the motion. The motion passed with 12 yes and 0 no.

## MOTION TO APPROVE PROPOSED BUDGET

Drinkwine moved to approve the 2016-17 budget as amended in the amount of \$9,674,000. Branson seconded the motion.

Dodrill confirmed the amendments include removing the gateway sign funding out of the budget, increasing the transfer from the general fund to the street fund to \$105,000 and increasing projects in the street fund to \$52,500. It also includes moving \$280 from Left Coast Legends to Estacada Food Bank in the Community Organizations requests. The budget committee confirmed this was their intent.

Roll Call Vote: Branson – yes, Cole – yes, Dodrill – yes, Drinkwine – yes, Gant – yes, Gaskill – yes, Hardman – yes, King – yes, Menchaca – yes, R. Morrissey – yes, T. Morrissey – yes, Neujahr – yes. The motion passed with 12 yes and 0 no.

## MOTION TO APPROVE TOTAL AD VALOREM PROPERTY TAXES

Dodrill moved to approve a rate of \$2.6749 per \$1,000 of total ad valorem property taxes to be certified for collection. Drinkwine seconded the motion. CM explained that this is the permanent tax rate for the city and a motion must be passed in order for the City to collect the tax revenue.

Roll Call Vote: Branson – yes, Cole – yes, Dodrill – yes, Drinkwine – yes, Gant – yes, Gaskill – yes, Hardman – yes, King – yes, Menchaca – yes, R. Morrissey – yes, T. Morrissey – yes, Neujahr – yes. The motion passed with 12 yes and 0 no.

CM thanked the budget committee and asked them to reach out to her with any questions.

## ADJOURNMENT

The meeting was adjourned at 7:55pm.