

Estacada Public Library
Board of Trustees
Meeting Minutes – DRAFT
Thursday, March 24, 2016, 5:30 p.m.
Flora Room

Meeting Called to Order

Pres. Sager called the meeting to order at 5:36 p.m.

Present: Pres. Suzanne Sager, Dir. Nichole Adamson, Dir. Connie Redmond, Library Director Michele Kinnamon.

Absent: Dir. Kraig Bartel, Dir. Ronda Rota.

Public Input

None.

Review of minutes

Pres. Sager called for approval of the February 25, 2016 meeting minutes. Dir. Redmond moved to approve the minutes; Pres. Sager seconded. The motion passed unanimously.

Director's Report

- Maintenance—LD Kinnamon looked at a job site where Eagle Group Electric installed a lighting fixture similar to that proposed for the library. It was too bright, at 2400 lumens in two bulbs. The Library Director has not received an estimate from this company yet for a scaled back repair of the two light fixtures in the parking lot.
- RFID—Directors are slowing this project down with projected implementation in Jan. 2017. Libraries will get one self-check paid for by county and these will be regularly upgraded by the county.
- Upcoming Programs—
 - State Parks Series: 1) Owls of Oregon, May 5 @ 7 p.m. by Tryon Creek State Park Manager 2) *Ken and Janet's Excellent Adventure*: Tells the story of a couple's ten-year mission (2001-2010) to visit all of the Oregon Parks and Recreation Department properties. 3) *100 Years of Oregon State Parks 1913-2013* gives a history of the State Park system and ends with an introduction to the newest parks. Dates await confirmation but will be in May
 - April 9, Beverly Cleary 100th Birthday Celebration: cake, card, 30 min. documentary from OPB "Discovering Beverly Cleary," also April 9: "What do you know about H2O?" Mad Science and Clackamas Water Providers will be hosting a FREE water conservation event for kids in honor of Earth Day.
 - In December: Christmas concert with the Ellen Whyte Trio Dec. 11, Sunday
 - Civics for Adults series of three workshops, 90 min. each in June, August and/or Sept.
 - Friends of Estacada Public Library Memorial Brick sale going on April 1 to June 1, with engraving to be done in July 2016.

New Business

Library Budget FY 2016/2017

LD Kinnamon presented a preliminary budget based on collaboration with City Finance Director Sadie Main. There were very few changes made to the budget compared to the current fiscal year. However, accommodation was made for a new full-time librarian position.

LDAC Report:

- Citizen appointments almost completed—LDAC will meet once all new members are appointed
- Board of County Commissioners has ordered Gladstone to form a citizen committee that includes residents of unincorporated areas to find a solution to the Oak Lodge/Gladstone library issue.

Old Business

915 NW Wade Street Property:

Demolition and clearing property: Rob Davidson can do all the requested work, including taking down the remaining outbuildings, removing some trees and hauling away debris. He recommends waiting until better weather for a 50% cost savings on filling the hole. Estimate for filling the hole is \$5k. Davidson said the fill dirt from the new subdivision construction can be used as filler free of charge. Demolition of shop and other building is estimated to cost \$5K-\$6K.

President and Trustee Comments

Pres. Sager thanked the directors in attendance. Dir. Redmond spoke of how the library is important to her and to the community and thanked the library staff for the work they do. She said she was very excited to serve on the board and on LDAC. She reminded everyone of the Easter egg hunt on Saturday.

Adjournment

The meeting was adjourned at 6:20 p.m.

[Next Meeting: Thursday, April 28, 2016, at 5:30 p.m., Flora Community Room](#)